



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

AQOG

SEP 16 1996

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

**SUBJECT: DCMC Memorandum 96-50, Contractor Self-Oversight, Self-Reporting of Delivery
Delinquencies (INFORMATION)**

This is an INFORMATION memorandum. Target audience: All DCMC sites involved with subject test.

DCMC Memorandum, dated November 27, 1995, subject as above, implemented a test plan for contractor self-reporting of delivery delinquencies. Based on an in-process review conducted in August 1996, a number of clarifications and adjustments to the original plan were identified. All 32 sites will remain as part of the experiment, but no new sites will be added. Current sites should consider expanding coverage of their contract test sample size. DCMC personnel will rely solely on the contractor to provide contract status during the test. DCMC will not call for status unless specifically asked to by a Buying Activity. All Buying Activities with contracts involved in the test must give approval for the test. The District Focal Points will work with the DCMC Customer Liaisons to ensure all Buying Activities involved are fully updated on the test and have agreed to participate.

The test plan has been revised and a copy of the new timeline is provided (Attachment 1). Data will be collected using the new format (Attachment 2) starting with September data and will be repopulated monthly to the District Focal Points by the 10th of the following month. Maximum use will be made of contractor data for this test. Your continued support of this test is greatly appreciated.

Questions concerning this test may be referred to Mr. Ron O'Daniell, Product & Manufacturing Assurance Team (AQOG), at (703) 767-3365.

J-L E. PETTIBONE
Executive Director
Contract Management Policy

Attachments

CONTRACTOR SELF-OVERSIGHT
SELF-REPORTING OF DELIVERY DELINQUENCIES
TIME LINE

- | | |
|--|----------|
| 1. BEGIN GATHERING DATA AND PREPARING LOG | SEP 1996 |
| 2. BEGIN REPORTING DATA TO DISTRICT FOCAL POINTS | OCT 1996 |
| 3. IN-PROCESS REVIEW | FEB 1997 |
| 4. CONCLUDE EXPERIMENT | AUG 1997 |
| 5. DRAFT FINAL RECOMMENDATIONS | SEP 1997 |
| 6. FINAL RECOMMENDATIONS TO DCMC-AQ | SEP 1997 |
| 7. COORDINATE RECOMMENDATIONS WITH SERVICES | OCT 1997 |
| 8. COORDINATED RECOMMENDATIONS TO USD(A&T) | NOV 1997 |

CONTRACT SELF-OVERSIGHT TEST LOG

Contract Number	Line Item	Sch. Del. Date	Date Notified	Days	Proj. Del.Date	MOD Y/N	Actual Del.Date	Days
1	2	3	4	5	6	7	8	9

1. Self-explanatory
2. Self-explanatory
3. Original scheduled delivery date per contract
4. Date contractor notified CAO of potential delinquency
5. Difference between Schedule Date and Notification Date. Use + sign if notification is prior to Schedule Date and - sign if after Scheduled Date.
6. Contractor's projected delivery date.
7. Indicate Y(Yes) or N(No) if a Modification was issued to establish a revised delivery date.
8. Actual delivery date.
9. Difference between Projected Delivery Date and Actual Delivery Date. Use + sign if Actual is prior to Projected Date and - sign is after Projected Date.

NOTE: In addition to keeping the Log, each site will report the Delinquency Rate and Notification Rate monthly to the District Focal Points. This data will be reported by the 10th of the following month.

$\text{Delinquency Rate} = \# \text{ Schedules Delinquent} / \text{Schedules Due that Month} \times 100\%$

Schedules Due that month is all of the schedules due in the reporting month for those programs/contracts included in the test.

Schedules Delinquent is the number of schedules due that month which were delinquent.

$\text{Notification Rate} = \# \text{ Notifications} / \# \text{ Schedules Delinquent} \times 100\%$

Schedules Delinquent is the number of schedules due that month which were delinquent.

Notifications is the # schedules Delinquent for which a notification was received from the contractor.